GRSS Standards Committee Meeting Minutes

9 Aug 2017

Attendees

- SJS Khalsa
- Leland
- Betty
- Andreas (by phone)
- George

Agenda

1. Introduction of new members
2. Updates from IGARSS
3. GRSS committee website
4. IEEE-SA Policy and Procedures document
5. Spreadsheet of SAR implementations
    a. Discussion around NGA's SICD
    b. Northrop-Grumman's internal SAR format
6. Steps to creating/adopting/standardizing SAR data/metadata
7. Committee communications/collaboration tools (Slack)
8. AOB
9. Meeting schedule

Notes

SJ described the IEEE-SA Sponsor's Policy and Procedures document, and asked whether this committee will become one and the same as the GRSS Standards Committee, or something parallel but distinct. The procedures are a bit more rigorous for the IEEE committee, e.g. 15d advanced notice for meetings is required. The business of the sponsor is to sponsor new standards projects. Those projects develop their own P&Ps.

Leland - Doesn't think format of image data is the issue, metadata content is all he cares about. Should we tackle metadata separately from image format? Has his own L1 SAR stripmap metadata schema. How forward looking should we be. Should we work only with what we know about?

Andreas thinks we should look forward, because it will be applied to future sensors.

SJ - a lot of existing effort is getting variety of existing data into a single format/schema.

Betty - getting organizations to change their metadata standard is tough, takes time.

Leland - capturing lineage essential to correctly processing data, needed to extract it from documents and put in metadata. This is why it's important to get producers to put this information in the metadata. He sometimes had to call people to get the info.

George - how do we build interest? Reach out to other TCs "what will your TC do to support the President's initiative?" Our approach for developing/endorsing/adopting. Moving towards providing examples to entice people to get involved.

Actions

1. Leland will circulate GRSS email aliases
2. SJ will circulate the P&P doc after making agree-to mods
3. Leland will move his list of SAR standards into the google spreadsheet
4. SJ will draft a message to the other GRSS TCs soliciting participation and/or suggested areas for standards development
5. SJ will look into other conference tools that don't require browser plug ins, which some participants may not be permitted to install on their work computers. Maybe Google Hangouts next time?
6. SJ will circulate a doodle poll for the next telecon the last week of August